



EXHIBITOR FAQ

2024 TDA MEETING

May 16-18 | San Antonio



@TDAmeeeting



@tdameeting



@tda-meeting



TDAmeeeting.com

2024 TDA MEETING SCHEDULE

All events will be held at the Henry B. Gonzalez Convention Center unless otherwise noted.

WEDNESDAY, MAY 15

12:00 PM - 7:00 PM

Exhibitor Move-In Hours

THURSDAY, MAY 16

7:00 AM - 5:00 PM

Registration Hours

7:00 AM - 9:00 AM

Exhibitor Move-In Hours

8:00 AM - 5:00 PM

Continuing Education Courses

10:00 AM - 6:00 PM

Exhibitor Hours

4:30 PM - 6:00 PM

TDA Speakeasy Party

FRIDAY, MAY 17

7:00 AM - 5:00 PM

Registration Hours

8:00 AM - 4:30 PM

Continuing Education Courses

10:00 AM - 5:00 PM

Exhibitor Hours

5:00 PM - 11:00 PM

Exhibitor Move-Out Hours

SATURDAY, MAY 18

8:00 AM - 10:00 AM

Registration Hours

8:00 AM - 12:00 PM

Continuing Education Courses

MEETING SPONSORS AND DONORS

Thank you to our TDA Meeting Sponsors. Their generous support and donations help us provide our attendees with cutting-edge education and one of the best dental meetings in the country.

GOLD SPONSORS



SILVER SPONSORS



BRONZE SPONSORS



EDUCATIONAL FUNDING & SUPPORT

Align Technology | Alliance of the TDA | Bentwood Investment Advisory | Best for Dentistry | Biolase | Brasseler USA | Burkhart Dental | Carestream Dental | Deka Dental Lasers | Dental Ceramics, Inc. | DentaQuest | Elevate Oral Care | Fotona | Garrison Dental Supplies | Garrison + LM Dental | GC America | Hispanic Dental Association | Ivoclar | Kerr | Megagen America | Midwest Dental Equipment & Supply | Nobel Biocare | Nordent Manufacturing | Ori, Inc. | Pearl | Panadent | Planmeca | PreXion | Procter & Gamble | Quicksplint | Real World Endo | Shofu | Sedation Resource | SprintRay | TDA Smiles Foundation - Beverly Bane Lecture Series | TDA Perks Supplies | Whip Mix

THANK YOU FOR EXHIBITING AT THE TDA MEETING!

The annual TDA Meeting is the premiere event for dental professionals in the State of Texas. We invite all companies in the dental field to join us for the 2024 TDA Meeting in San Antonio, Texas. The meeting is open to Dentists, Dental Residents, Dental Students, Dental Hygienists, Dental Assistants, Dental Office Staff, Laboratory Technicians, and family members of any dental professional.

These three days are packed with thousands of dental professionals eager to connect with our exhibitors like YOU who are showcasing the latest materials, equipment, technology, and more!

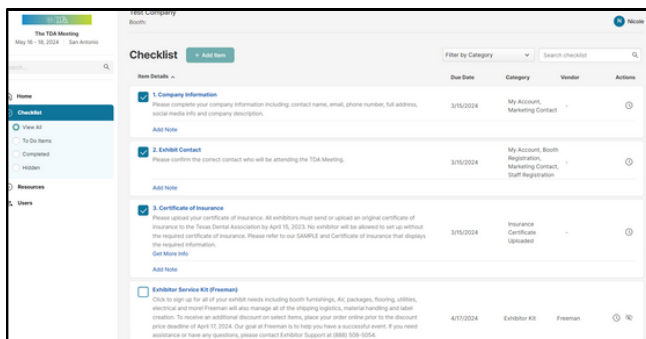
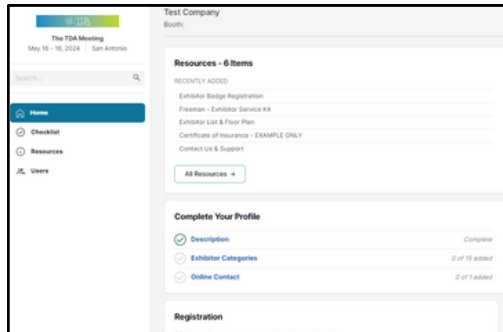
Be sure to **READ** all the exhibitor rules and regulations, booth contract, information sent out by show management, including website postings and your exhibitor prospectus. By reading the provided information, you are aware of all deadlines which can save you time, stress, and money!

MAP YOUR SHOW

Now that you are officially an Exhibitor for the 2024 TDA Meeting, one of the first steps to take is to create your company profile in your Map Your Show account.

As an Exhibitor, you have access to Map Your Show, which makes planning easy. In this program, you can build your company profile (this is what attendees will see), review the Exhibitor Checklist, order your Exhibitor Service Kit, book your hotel rooms, and more!

This platform is free to all Exhibitors who are contracted to Exhibit for the 2024 TDA Meeting. If you need access, please contact Nicole Gilbert at ngilbert@tda.org. Below are some images on what the program will look like once your account is created.

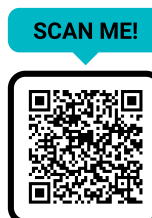


HOTEL RESERVATIONS

Hotel Reservations are now live! Eleventh & Gather is the official housing provider for the 2024 TDA Meeting.

The Texas Dental Association has secured special rates with official hotels. To view room rates and more info, visit our website [HERE](#).

You can also click [HERE](#) or scan the QR code to make your reservation or even go into your Map Your Show account. Please do not call the hotel directly to make reservations, changes or cancellations. If you have any questions please reach out to Eleventh & Gather:



Email: tda@prereg.net

Phone: 866-301-0750

9:00 am to 5:00 pm Monday through Friday, Eastern Standard Time.

BOOTH DETAILS & EXHIBITOR KIT

Freeman will take care of all of your Exhibitor Booth needs. Scan the QR code or [click here](#) to review the Exhibitor Kit.

Booth Equipment:

Each 10' x 10' booth will be set with 8' high white and black back drapes and 3' high white side drapes. Booths 300 sq ft or less will receive an identification sign. Booths larger than 300 sq ft may receive an identification sign upon request.

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Exhibit Hall Carpet

The exhibit area will not be carpeted, but the aisles will be carpeted in gray.

Show Management requires all exhibitors to provide flooring for their booth(s).

Exhibitors may bring foam pads or a mat, as long as the 10x10 floor area is covered.

SHOW SCHEDULE

Discount Price Deadline

Order early on Freeman Online to take advantage of advance order discount rates, [click to place your order](#) by April 17, 2024.

Exhibitor Move-In

Wednesday, May 15, 2024: 12:00 PM - 7:00 PM

Thursday, May 16, 2024: 7:00 AM - 9:00 AM

Exhibit Hall Hours

Thursday, May 16, 2024: 10:00 AM - 6:00 PM

Friday, May 17, 2024: 10:00 AM - 5:00 PM

Exhibitor Move-Out

Friday, May 17, 2024: 5:00 PM - 11:00 PM

Freeman will begin returning empty containers as soon as the aisle carpeting is removed or plastic covering has been laid in the aisles of the exhibit hall.

SHIPPING & MATERIAL HANDLING

Warehouse shipping information:

- For specific dates, times and deadlines on the shipping schedule click [HERE](#).
- Freeman will accept crated, boxed or skidded material beginning April 15, 2024 at the address below.
- Material arriving after May 8, 2024 will be received at the warehouse with an additional after deadline charge.
- Please note that the Freeman Warehouse does not accept uncrated freight (loose, pad-wrapped material and/or unskidded machinery), COD shipments, hazardous materials, freight requiring refrigerated or frozen storage, a single piece of freight weighing more than 5,000 pounds or a single piece of freight beyond the dimensions of 108"H x 93"W.
- Warehouse materials are accepted at the warehouse Monday through Friday between the hours of 8:00 AM - 3:00 PM.
- Certified weight tickets must accompany all shipments.
- If required, provide your carrier with this phone number: (888) 508-5054.

Warehouse Shipping:

April 15, 2024 - May 8, 2024

Exhibiting Company Name / Booth Number
The TDA Meeting 2024
C/O Freeman
3323 N Pan Am Expressway, Ste 126
San Antonio, TX 78219
USA

Show Site Shipping

May 15, 2024 (12pm) - May 17, 2024 (5pm)

Exhibiting Company Name / Booth Number
The TDA Meeting 2024
Henry B Gonzalez Convention Center
C/O Freeman
237 Tower of the Americas Way
San Antonio, TX 78205
USA

PRE-SHOW CHECKLIST

Labor Information:

- Carefully read the Union Rules and Regulations to determine your labor needs.
- Refer to your ordering site under Display Labor for Straight time and Overtime hours.

Show Paperwork and Labels:

- Complete the [Outbound Shipping paperwork online](#) and Freeman will gladly prepare your outbound Material Handling Agreement and labels in advance.
- Ensure your carrier knows the company name and booth number when making arrangements for shipping your exhibit at the close of the show.

DURING-SHOW CHECKLIST

Onsite Information:

- Please arrive with enough time to set up your booth.
- Exhibitors utilizing Freeman labor will need to pick up and release their labor at the Labor Desk

MOVE-OUT SHOW CHECKLIST

Dismantle and move-out information

- All exhibitor materials must be removed from the exhibit facility by May 17, 2024 at 11:00 PM.
- To ensure all exhibitor materials are removed from the exhibit facility by the Exhibitor Move-Out deadline, please have all carriers check-in by May 17, 2024 at 8:00 PM. In the event your selected carrier fails to show on final move-out day, Freeman reserves the right to re-route your freight onto another carrier.

Excessive trash and booth abandonment

- Note that any excessive trash which consists of display materials, carpet, padding, crates and/or pallets will be disposed of and charged both a handling fee and disposal fee during exhibitor move-out.
- Clear out booth. Any excessive materials left in the booth at the end of the event will be considered trash.

EXHIBITOR LIST & FLOORPLAN

Click [HERE](#) or scan the QR Code to view the Exhibitor Floor Plan and Exhibitor List.

This is the exact view that our attendees will see, so be sure to update your information. If you need access, please contact Nicole Gilbert at ngilbert@tda.org.

When using the Exhibitor view you can explore the show floor by searching and viewing different halls, Booth Size, Booth Type, Exhibitors, and more.

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CERTIFICATE OF INSURANCE

All Exhibitors must either upload your Certificate of Insurance to your Map Your Show portal, email to Nicole Gilbert or mail an original to the Texas Dental Association by April 15, 2024. No exhibitor will be allowed to set up without the required certificate of insurance.

Please be sure to log onto your Map Your Show account to review our sample certificate and review additional requirements. You can reach out to Nicole Gilbert, ngilbert@tda.org if you have additional questions.

LEAD RETRIEVAL SERVICES

As an exhibitor you have the opportunity to use an innovative app that provides you with a flexible and modern approach to connecting with potential clients on the trade show floor. No more jotting notes on the back of business cards or manually entering in contact information when you get back to the office!

All event attendees will wear a badge during the event, which features their contact information. Exhibitors can use the lead retrieval device to scan the badge and digitally collect that person's data from the registration database, add notes or flags to the attendee's scan, and easily download all their leads into an excel. Our Lead retrieval system provides exhibitors a simple yet productive networking platform!

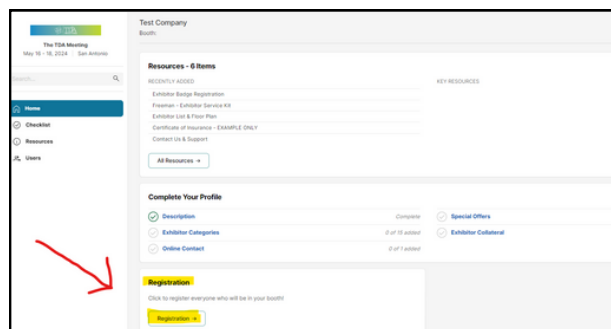
SCAN ME!



The Early Bird Deadline is 04/16/24. Click [HERE](#) or scan the QR code to order and save!

BOOTH PERSONNEL REGISTRATION

As an Exhibitor you can now register your booth personnel! To register you can log into your Map Your Show account. Once you are in your account, go to your "Homepage", then click on "Registration". You may need to scroll down to see the Registration button. This link will take you directly to the registration page so you can easily register everyone who will be working your booth.



ADD A SPONSORSHIP

Want to be seen at the TDA Meeting by increasing your company's exposure and gaining visibility? We offer a variety of options based on exposure level and budget!

Our sponsors help us produce one of the best dental meetings in the country, and our benefit packages provide sponsors with valuable opportunities for recognition and marketing.

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Scan the QR code or [click here](#) to learn more!

Please contact Katy Lewis at katy.lewis@wearemci.com if you have any additional questions.

CONTACT US

Our support teams are here to help. Please use the contact details below based on the topic you need assistance with.

Exhibitor Related Questions:

Nicole Gilbert
Exhibits and Meetings Manager
Texas Dental Association
ngilbert@tda.org
512-443-3675 Ext. 128

Housing & Badge Registration & Lead Retrieval

Eleventh & Gather
tda@prereg.net
866-301-0750
Monday - Friday: 9am to 5pm, Eastern

Exhibitor Sales, Sponsorships & Advertising

Katy Lewis
Sales Director
Texas Dental Association
katy.lewis@wearemci.com
410-584-1970

Service Contractor, Shipping & Exhibitor Kits

Freeman Company
Support Team
Call or Text: 888-508-5054
Monday - Thursday: 7am – 7pm Central
Fri: 7am - 5pm Central

Mailing Address:

Texas Dental Association
2024 TDA Meeting
1946 S IH 35, Ste 400
Austin, TX 78739

GET SOCIAL

Be sure to follow us on social media for the latest updates and information. We highly encourage you to share your experiences and photos during the convention with the hashtag **#tdamtg24**.

You could even win some fun prizes & we can't wait to see you in May!!



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www.tdameeting.com